

AMY R. COOK
CERTIFIED PUBLIC ACCOUNTANT
1514 CORONA DRIVE
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EDUCATION	University of Texas at Austin Masters in Professional Accounting Bachelor of Business Administration with Honors Specialization: Taxation	
EMPLOYMENT	MARC FINANCIAL SERVICES/AMY R COOK, CPA President/Owner	1998-Present Austin, Texas
	HAGY & ASSOCIATES, PC Tax Manager	2001-2002 Austin, Texas
	POWELL, EBERT & SMOLIK, PC Tax Senior	1998 - 2001 Austin, Texas
	BDO SEIDMAN, LLP Tax/Litigation Senior	1996 - 1998 Dallas/Houston, Texas
	COMPUTER LANGUAGE RESEARCH, INC. Software Developer	1995 Carrollton, Texas
	THE UNIVERSITY OF TEXAS AT AUSTIN Teaching Assistant	1994 - 1995 Austin, Texas
	SHELL OIL COMPANY Tax Intern	1993 Houston, Texas
EXPERIENCE	Responsible for all aspects of tax compliance and planning including performing tax research and client projections, preparing and reviewing complex tax returns, assisting with IRS examinations, maintaining due date system, and processing tax returns. Clients include individuals, partnerships, corporations (C, S, PC, consolidations and multi-state filings), non-profit and other types of entities. Maintain client contact, perform various accounting functions on site as well as perform and review client write-up and payroll services. Perform compilations, reviews and audit work. Supervise and perform litigation support calculations, bankruptcy compilations, forensic accounting, compliance auditing, and multi-year bankruptcy returns. Function as LAN administrator, install/update software, manage network and users, troubleshoot software issues, create and maintain databases. Proficient in CCH ProSystem, Proseries, TaxWise, MicroSoft Office, Quickbooks, Peachtree, Quicken and various other software and platforms.	
CERTIFICATION	Certified Public Accountant, State of Texas	
MEMBERSHIPS/ ORGANIZATIONS	Texas Society of Certified Public Accountants, Austin Chapter; Women's Symphony, Treasurer; Texas Exes, Austin Chapter; Technology Advisors Group; Women's Business Network; Windsor Park Homeowners' Association; Austin Club Skirt, Treasurer; HRC Austin, Treasurer Co-Chair	